



# Anand Vihar College For Women

(Affiliated to Barkatullah University)

TULSI NAGAR BHOPAL-462003, Ph. No. 2761133, 2765294

No. IQAC/AVCW / 2017/17

Date: 06.09.17

A meeting of the IQAC of Anand Vihar College for Women will be held on 14<sup>th</sup> Sept. 2017 at 04:30 p.m. in college premises. All members are cordially invited to attend. Agenda is enclosed here with.

  
Dr. (Mrs.) Madhu Mishra  
Chairperson of the IQAC  
and Principal

Disp. No. IQAC /AVCW / 2017/17

Date: 06.09.17

Copy to- All members, with the request to attend the meeting.

- |                                    |   |
|------------------------------------|---|
| 1. Mrs. Sunanda Thakar             | Chairperson, AVCW and<br>Mgt. Member of the Committee |
| 2. Mrs. Madhu Saran                | Secretary, AVCW and<br>Mgt. Member of the Committee   |
| 3. Dr. Sharad Kumar                | Retd. Professor RIE and<br>Nominee from local society |
| 4. Dr. Subhodh Saxena              | Professor IASE and<br>Nominee from local society      |
| 5. Dr. (Mrs.) Madhu Mishra         | Chairperson of the<br>Committee and Principal         |
| 6. Dr. (Mrs.) Anupama Pandey       | Senior administrative officer                         |
| 7. Dr. (Mrs.) Shalini Mishra       | Senior administrative officer                         |
| 8. Mr. Ajay Kr. Moghe              | Senior administrative officer                         |
| 9. Dr. (Mrs.) Varsha Saraswat      | Teacher Representative                                |
| 10. Dr. (Mrs.) Verlaxmi Indrakanti | Teacher Representative                                |
| 11. Dr. (Mrs.) Priya Boradkar      | Teacher Representative                                |
| 12. Mrs. Pramila Pandey            | Teacher Representative                                |
| 13. Dr. (Mrs.) Sandhya Gupta       | Co-ordinator  |



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Date: 06.09.17

A meeting of the IQAC of Anand Vihar College for Women will be held on 14<sup>th</sup> Sept. 2017 at 04:30 p.m. in college premises.

Agenda Points of the Meeting are as under: -

1. Confirmation of the minutes of last IQAC meeting.
2. To discuss the marketing strategies for the promotion of the college.
3. To plan the programmes of General Course for increasing the employability.
4. To discuss the Review based planning of academic policies.
5. Any other point with the permission of chair.

  
IQAC Co-ordinator  
Anand Vihar College for Women  
Bhopal

  
PRINCIPAL  
ANAND VIHAR COLLEGE FOR WOMEN  
BHOPAL



# Anand Vihar College For Women

(Affiliated to Barkatullah University)

TULSI NAGAR, BHOPAL-462003, Ph. No. 2761133, 2765294

No. IQAC /AVCW/2017/18

Date: 16.09.17

## **Minutes of the Meeting of IQAC held on 14<sup>th</sup> Sept.'2017 at 04:30 p.m.**

### **Meeting was attended by :**

1. Mrs. Sunanda Thakar (Chairperson, AVCW and Mgt. Member of the Committee)
2. Mrs. Madhu Saran (Secretary, AVCW and Mgt. Member of the Committee)
3. Dr. Sharad Kumar (Professor RIE and Nominee from Local Society )
4. Dr. Subhodh Saxena (Professor IASE and Nominee from Local Society )
5. Dr. (Mrs.) Madhu Mishra (Chairperson of the Committee and Principal)
6. Dr. (Mrs.) Anupama Pandey (Senior Administrative Officer)
7. Dr. (Mrs.) Shalini Mishra (Senior Administrative Officer)
8. Dr. (Mrs.) Varsha Saraswat (Teacher Representative )
9. Dr. (Mrs.) Verlaxmi Indrakanti (Teacher Representative )
10. Dr. (Mrs.) Priya Boradkar (Teacher Representative)
11. Dr. (Mrs.) Sandhya Gupta (Co-ordinator)

### **Proceedings are as follows :**

1. Minutes of the last IQAC meeting was confirmed.
2. It was suggested to make the publicity to promote the achievements of students and college.
3. It was suggested -
  - To include carrier guidance in the orientation programme of first year.
  - Putting lectures by Industry personel in the academic calendar looking at the importance of interaction of students with Industry
  - College should emphasis on the importance of entrepreneurship for students.
  - Interaction with SME's of Bhopal.

4. Review based planning of academic policies for the sustainable growth of the Institute is essential-

- Preparation and release of guidelines regarding all the academic activities before the commencement of session.
- Fortnight attendance updating need to be done regularly. Identify the students with less attendance and inform the parents and instruct them to take care about their ward attendance.
- Mentor-Mentee whats app groups need to be formed for the effective communication try to know the subject difficulties student wise.
- Take feedbacks from the students to know the gap between their expectation and our inputs.

5. As Mrs. Pramila Pandey resigned on 30 Sept.2016 and Mr. Ajay Moghe resigned on 8<sup>th</sup> Sept.2017. So for the academic session 2017-18 Mrs. Asma Qureshi is appointed as Teacher Representative in place of Mrs. Pramila Pandey and Mrs. Vaishali Rathore as Senior Administrative Officer in place of Mr. Ajay Moghe.

  
IQAC Co-ordinator  
Anand Vihar College for Women  
Bhopal

  
Principal  
Anand Vihar College  
for Women, Bhopal



# Anand Vihar College For Women


(Affiliated to Barkatullah University)

TULSI NAGAR BHOPAL-462003, Ph. No. 2761133, 2765294

No. IQAC/AVCW / 2018/19

Date: 16.03.18

A meeting of the IQAC of Anand Vihar College for Women will be held on 24<sup>th</sup> March 2018 at 04:30 p.m. in college premises. All members are cordially invited to attend. Agenda is enclosed here with.

  
Dr. (Mrs.) Madhu Mishra  
Chairperson of the Committee  
and Principal  
Principal  
Anand Vihar College  
for Women, Bhopal

Disp. No. IQAC /AVCW / 2018/19

Date: 16.03.18

Copy to- All members, with the request to attend the meeting.

1. Mrs. Sunanda Thakar  
Chairperson, AVCW and  
Mgt. Member of the Committee
2. Mrs. Madhu Saran  
Secretary, AVCW and  
Mgt. Member of the Committee
3. Dr. Sharad Kumar  
Retd. Professor RIE and  
Nominee from local society
4. Dr. Subhodh Saxena  
Professor IASE and  
Nominee from local society
5. Dr. (Mrs.) Madhu Mishra  
Chairperson of the  
Committee and Principal
6. Dr. (Mrs.) Anupama Pandey  
Senior administrative officer
7. Dr. (Mrs.) Shalini Mishra  
Senior administrative officer
8. Mrs. Vaishali Rathore  
Senior administrative officer
9. Dr. (Mrs.) Varsha Saraswat  
Teacher Representative
10. Dr. (Mrs.) Verlaxmi Indrakanti  
Teacher Representative
11. Dr. (Mrs.) Priya Boradkar  
Teacher Representative
12. Mrs. Asma Qureshi  
Teacher Representative
13. Dr. (Mrs.) Sandhya Gupta  
Co-ordinator



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No. IQAC/AVCW / 2018/19

Date: 16.03.18

A meeting of the IQAC of Anand Vihar College for Women will be held on 24<sup>th</sup> March 2018 at 04:30 p.m. in college premises.

Agenda Points of the Meeting are as under: -

1. Confirmation of the minutes of last IQAC meeting.
2. To discuss the Academic programme, curriculum completion.
3. To discuss the teaching load for coming year and departmental budget projection.
4. To discuss about the tie up and collaboration with industries.
5. Discussion on increasing the placement/employability of students.
6. Discussion on starting some vocational courses like CA and CS coaching.
7. Any other point with the permission of chair.

  
IQAC Co-ordinator  
Anand Vihar College for Women  
Bhopal

  
PRINCIPAL  
ANAND VIHAR COLLEGE FOR WOMEN  
BHOPAL



# Anand Vihar College For Women

(Affiliated to Barkatullah University)

TULSI NAGAR, BHOPAL-462003, Ph. No. 2761133, 2765294

No. IQAC /AVCW/2018/20

Date: 26.03.18

## **Minutes of the Meeting of IQAC held on 24<sup>th</sup> March'2018 at 04:30 p.m.**

### **Meeting was attended by :**

1. Mrs. Sunanda Thakar (Chairperson, AVCW and Mgt. Member of the Committee)
2. Mrs. Madhu Saran (Secretary, AVCW and Mgt. Member of the Committee)
3. Dr. Sharad Kumar (Professor RIE and Nominee from Local Society )
4. Dr. Subhodh Saxena (Professor IASE and Nominee from Local Society )
5. Dr. (Mrs.) Madhu Mishra (Chairperson of the Committee and Principal)
6. Dr. (Mrs.) Anupama Pandey (Senior Administrative Officer)
7. Dr. (Mrs.) Shalini Mishra (Senior Administrative Officer)
8. Mrs. Vaishali Rathore (Senior Administrative Officer)
9. Dr. (Mrs.) Varsha Saraswat (Teacher Representative )
10. Dr. (Mrs.) Verlaxmi Indrakanti (Teacher Representative )
11. Dr. (Mrs.) Priya Boradkar (Teacher Representative)
12. Mrs. Asma Qureshi (Teacher Representative)
13. Dr. (Mrs.) Sandhya Gupta (Co-ordinator)

### **Proceedings are as follows :**

1. Minutes of the last IQAC meeting was confirmed.
2. Academic programme was discussed and appreciated. It was asked to ensure 100% completion of syllabus in stipulated time and timely revision to ensure good results.
3. It was suggested to maintain the teaching load as per UGC norms to ensure the quality of teaching and to put up the Departmental budget projection for enhancing quality of department as well as institute.
4. It was suggested to develop the tie up and collaboration with Industries along with the Industries SME's should be associated with the college.

5. Employability/Placement of the students can be increased.
- With the tie up and collaboration with Industries.
  - To arrange motivational lectures for students in a month to persuade them for overall Personality Development.
  - College explains on the importance of Entrepreneurship & SME's should be associated and came forward for internship and placement opportunities to our students. They are groomed with the employability skills and practical knowledge.
6. It was suggested to plan for C.A. and C.S. coaching and some Vocational Courses for student progression. It will also provide the professional came in the same campus along with traditional courses.
7. It was asked to arrange two National level Seminars/Workshops, possibly with UGC grant which will enhance the scope of research & provide the platform for the student and teachers in the field of research.

  
IQAC Co-ordinator  
Anand Vihar College for Women  
Bhopal

  
Principal  
Anand Vihar College  
for Women, Bhopal